

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
1	Deposit owner investment from Barry Williams to provide cash for operations	Amount: \$50,000.00 Check #401 Class: Admin/Other Memo: Deposit Owner's Investment
1	Issued Purchase Order to Texas Media and Publications to order Books and DVDs. \$4400.00	PO #: 2011-101 Items: Books (110 @ \$25.00) DVDs (110 @ \$15.00) Class: Product Sales Memo: Order Books & DVDs
1	Paid Rent plus refundable deposit to Braten Investments	Check #1001 Rent \$1500.00 Refundable Deposits \$300.00 Class: Admin/Other Memo: October Rent plus \$300 deposit

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
1	<p>Issued Purchase Order to Office Supply Depot for office equipment. \$6850.00</p>	<p>PO #: 2011-102 Items: Laptop PC \$2500.00 Copier \$1100.00 Fax Machine \$750.00 Projector \$2500.00 Class: Admin/Other Memo: Purchase Office Equipment</p>
1	<p>Issued Purchase Order to Lone Star Office Supply for office supplies. \$650.00</p>	<p>PO #: 2011-103 Items: Office Supplies Class: Admin/Other Memo: Purchase office supplies</p>

INVOICE

Office Supply Depot

6879 Texas Avenue
Houston, TX 77001

INVOICE # 68-20
DATE: OCTOBER 4, 2011

TO: Barry Williams
Horizon Financial Planning
1735 Congress Road
Austin, TX 78701

SHIP TO: Barry Williams
Horizon Financial Planning
1735 Congress Road
Austin, TX 78701

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
	2011-102				NET 30	11/3/2011

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		LAPTOP	2500.00		2500.00
1		COPIER	1100.00		1100.00
1		FAX MACHINE	750.00		750.00
1		PROJECTOR	2500.00		2500.00
TOTAL DISCOUNT					
SUBTOTAL					6850.00
SALES TAX					
TOTAL					6850.00

Make all checks payable to Office Supply Depot
THANK YOU FOR YOUR BUSINESS!

Transaction Detail

Our Order for Office Equipment came in with the Bill

Type: Receive Inventory with the Bill

Memo: Office Equipment

INVOICE: 6433

October 4, 2011

TO:
Horizon Financial Planning
1735 Congress Road
Austin, TX 78701

SHIP TO:
Horizon Financial Planning
1735 Congress Road
Austin, TX 78701

LONE STAR OFFICE SUPPLY
2120 SOUTH PARK
HOUSTON, TX 77001

Sales Rep.	P.O. Number	Ship Date	Ship Via	Due Date	Terms
	2011-103			11/3/2011	NET 30

Quantity	Description	Unit Price	Total
12 boxes	PENCILS	7.50	90.00
12 boxes	PENS	5.00	60.00
1 unit	CALCULATOR	50.50	50.50
4 cases	PAPER	38.00	152.00
10 boxes	FOLDERS	12.50	125.00
10 boxes	ENVELOPES	17.25	<u>172.50</u>
	BALANCE DUE		650.00

Make all checks payable to LONE STAR OFFICE SUPPLY
THANK YOU FOR YOUR BUSINESS!

Transaction Detail

Our Order for Office Supplies came in with the Bill

Type: Receive Inventory with the Bill

Memo: Office Supplies

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
4	<p>Issued a Check for \$910.00 to Office Furniture Rentals, Inc. for October office furniture rental</p> <p>Memorize the check, using <i>Don't Remind Me</i> option</p>	<p>Check #1002 Account: Equipment Rental Class: Admin/Other Memo: October Furniture Rental</p>



INVOICE: 8736

10/04/2011

TO:
HORIZON FINANCIAL PLANNING
1735 CONGRESS ROAD
AUSTIN, TX 78701

TEXAS MEDIA & PUBLICATION
3131 UNIVERSITY STREET
HOUSTON, TX 77006

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms
	2011-101				NET 30

Quantity	Description	Unit Price	Total
110	BOOKS	25.00	2750.00
110	DVDs	15.00	<u>1650.00</u>
	AMOUNT DUE		4400.00

Make all checks payable to **TEXAS MEDIA & PUBLICATIONS**
THANK YOU FOR YOUR BUSINESS!

Transaction Detail

Received Books and DVDs with the bill from Texas Media & Publications

Type: Receive Inventory with the Bill

Memo: Books & DVDs

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
6	Enter a Weekly Timesheet for Atasha William's.	Week of: Oct 3 to 9 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
13	Enter a Weekly Timesheet for Atasha William's.	Week of: Oct 10 to 16 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable



INVOICE: 8100

10/14/2011

TO:
HORIZON FINANCIAL PLANNING
1735 CONGRESS ROAD
AUSTIN, TX 78701

TEXAS MEDIA & PUBLICATION
3131 UNIVERSITY STREET
HOUSTON, TX 77006

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms
	Phone				NET 30

Quantity	Description	Unit Price	Total
50	Planning Kits	25.00	<u>1250.00</u>
	AMOUNT DUE		1250.00

Make all checks payable to **TEXAS MEDIA & PUBLICATIONS**
THANK YOU FOR YOUR BUSINESS!

Transaction Detail

Received Planning Kits with the bill from Texas Media & Publications
Note: Phone Order – No PO

Type: Bill

Class: Product Sales

Memo: Planning Kits

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
17	Pay employees for payroll period 10/1/2011-10/15/2011	Pay Period Ends: 10/15/11 Paycheck Date: 10/17/11 Atasha Williams: 48 hours Shell James: Salary Assign Check No. 1003 & 1004

Image Contacts, Inc

7999 Bay Avenue
Houston, TX 77003P
Phone [(509) 555-0190] Fax [(509) 555-0191]

TO:
Barry Williams
Horizon Financial Planning
1735 Congress Road
Austin, TX 78701

INVOICE

INVOICE #8869
DATE: OCTOBER 19, 2011

TERMS: NET 30

DESCRIPTION	AMOUNT
Printing and Mailing of Flyers	1200.00
TOTAL	1200.00

Make all checks payable to **IMAGE CONTACTS, INC.**
Payment is due within 30 days.

Thank you for your business!

Transaction Detail

Bill Received - Due 11/18/11

Type: Bill

Expense: Advertising & Promotion

Class: Consulting/Seminars

Memo: Printing and Mailing Flyers

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
20	Enter a Weekly Timesheet for Atasha William's.	Week of: Oct 17 to 23 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
24	Conducted an on-site brown-bag seminar at Computer Manufacturers USA. \$5174.35	Type: Sales Receipt Customer: Seminar Sales Summary Sales No: 2011-101 Payment Method: Check Sold: 44 Books @ \$50.00 each 12 DVDs @ \$40.00 each 21 Planning Kits @ \$100.00 each Class: Product Sales Memo: Computer Manufactures USA Seminar Sales
24	Prepare Invoice to Computer Manufacturers USA for on-site seminar. \$5000.00	Invoice No: 2011-101 Terms: Due on Receipt Class: Consulting/Seminars Memo: Computer Manufactures USA Onsite Seminar

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
25	Receive Payment	Memo: Payment received Inv #2011-101

Computer Manufactures USA 4125 SH 149 Houston, TX 77008	1069 Date October 23, 2011
Pay to the Order of: Horizon Financial Planning	\$ 5,000.00
Five Thousand and no/100 -----	-----Dollars
Memo: Inv #2011-101	
001069 33333333: 123 111222	

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
26	Issued a Check in the amount of \$250.00 to Education & Medical Fund for a Charitable Contribution	Check no: 1005 Class: Consulting/Seminars Memo: Charitable Contributions

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
27	Enter a Weekly Timesheet for Atasha William's.	Week of: Oct 24 to 30 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
28	<p>Sold products at a seminar given at Energy Corporation of Texas. \$3052.65</p>	<p>Type: Sales Receipt Customer: Seminar Sales Summary Sales No: 2011-102 Payment Method: Check Sold: 26 Books @ \$50.00 each 18 DVDs @ \$40.00 each 8 Planning Kits @ \$100.00 each Class: Product Sales Memo: Energy Corp. of Texas Seminar Sales</p>
28	<p>Prepare Invoice to Energy Corporation of Texas for on-site Seminar. \$5000.00</p>	<p>Invoice No: 2011-102 Terms: Due on Receipt Class: Consulting/Seminars Memo: Energy Corp of Texas Onsite Seminar</p>

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
31	<p>Enter a Weekly Timesheet for Atasha William's.</p> <p>Enter early due to pay cycle</p>	<p>Week of: Oct 31 to Nov 6 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable</p>

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
31	Receive Payment	Memo: Payment received Inv #2011-102

<p>Energy Corporation of Texas 811245 SH 249 Houston, TX 77005</p>	<p style="text-align: right;">2021</p> <p style="text-align: right;">Date October 28, 2011</p>
<p>Pay to the Order of: Horizon Financial Planning</p>	<p style="text-align: right;">\$ 5,000.00</p>
<p>Five Thousand and no/100 -----</p>	<p style="text-align: right;">-----Dollars</p>
<p>Memo: Inv #2011-102</p>	
<p style="text-align: right;">002021 444444444: 8567256</p>	

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
31	Pay employees for payroll period 10/16/2011-10/31/2011	Pay Period Ends: 10/31/11 Paycheck Date: 10/31/11 Atasha Williams: 56 hours Shelly James: Salary Assign Check No. 1006 & 1007
31	Deposit Funds held in the Undeposited Funds account. \$18227.00	

Horizon Financial Planning

Oct	Business Transactions	Transaction Detail
31	Pay all Bills in a batch sorted by Vendor. Assign check numbers beginning with 1008 - 1014	Total Payments: \$17,447.00
31	Issued a Check in the amount of \$492.00 to Clover Computing for Computer Repairs	Check no: 1015 Class: Admin/Other Memo: Computer Repairs

Business Checking Account

Statement Date:

October 31, 2011

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Summary:

Horizon Financial Planning

Previous Balance as of 9/30/11	\$	-
Total Deposits and Credits: 2	+ \$	68,227.00
Total Checks and Debits: 15	- \$	20,407.00
Total Interest Earned	+ \$	-
Total Service Charge: 1	- \$	10.00
Statement Balance as of 10/31/11:	= \$	47,810.00

Deposits and Other Credits:

DEPOSITS

Date	Description	Amount
1-Oct	Customer Deposit	\$ 50,000.00
31-Oct	Customer Deposit	\$ 18,227.00
2 Deposits:		\$ 68,227.00

Checks and Other Withdrawals:

CHECKS PAID:

Check No.	Date Paid	Amount
1001	1-Oct	\$ 1,800.00
1002	5-Oct	\$ 910.00
1005	28-Oct	\$ 250.00
1008	31-Oct	\$ 1,200.00
1009	31-Oct	\$ 650.00
1010	31-Oct	\$ 6,850.00
1011	31-Oct	\$ 2,000.00
1012	31-Oct	\$ 282.00
1013	31-Oct	\$ 815.00
1014	31-Oct	\$ 5,650.00
15 Checks Paid:		\$ 20,407.00

INTEREST

Date	Description	Amount
Interest:		\$ -

OTHER WITHDRAWALS/PAYMENTS

Date	Description	Amount
0 Other Withdrawals/Payments:		\$ -

SERVICE CHARGES

Date	Description	Amount
31-Oct	Service Charge	\$ 10.00
1 Service Charge:		\$ 10.00

Horizon Financial Planning

Create the following Report for October

1. Standard Balance Sheet
2. Standard Profit and Loss
3. Profit and Loss by Class
4. Statement of Cash Flow
5. Sales by Item Summary
6. Graph-Sales by Month by Customer

Horizon Financial Planning

Analysis

1. What is the Net Income or Net Loss for October?
2. What is the total Cost of Goods Sold for October?
3. What is the Gross Profit for October?
4. What is the total Product Revenue for October?
5. What is the amount of Rent paid for October?
6. What is the total Liabilities on October 31?
7. What is the net cash increase for October?
8. What percentage of October Sales was sold to Energy Corporation of Texas in October?
9. How much does Horizon Financial Planning have in total Assets on October 31?

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
1	Issued Purchase Order to Texas Media and Publications to order Books and DVDs. \$1750.00	PO #: 2011-104 Items: Books (70 @ \$25.00) Class: Product Sales Memo: Reorder Books
1	Issued a Check to Braten Investments for Rent. Use Memorized Check.	Check No: 1016 Class: Admin/Other Memo: November Rent
2	Paid October Sales Tax. \$627.00	Due through: 10/31/11 Vendor: Texas State Comptroller Check No: 1017



INVOICE: 5989

11/03/2011

TO:
HORIZON FINANCIAL PLANNING
1735 CONGRESS ROAD
AUSTIN, TX 78701

TEXAS MEDIA & PUBLICATION
3131 UNIVERSITY STREET
HOUSTON, TX 77006

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms
	2011-104				NET 30

Quantity	Description	Unit Price	Total
70	Books	25.00	<u>1750.00</u>
	AMOUNT DUE		1750.00

Make all checks payable to **TEXAS MEDIA & PUBLICATIONS**
THANK YOU FOR YOUR BUSINESS!

Transaction Detail

Received Books with the bill from
Texas Media & Publications

Type: Receive Inventory with the Bill

Memo: Books

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
4	<p>Paid Medical Insurance to Longhorn American Insurance. \$1,200.00</p> <p>Use Payroll Liability payment window</p>	<p>Check No: 1018 Payroll Item: Medical Insurance \$600.00 Expense: Insurance Expense \$600.00 Class: Admin/Other Memo: 99-99999X</p>
10	<p>Enter a Weekly Timesheet for Atasha William's.</p>	<p>Week of: Nov 7 to Nov 13 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable</p>

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
11	Sold products at a seminar given at Texas Sky University \$9,103.83	Type: Sales Receipt Customer: Seminar Sales Summary Sales No: 2011-103 Payment Method: Check Sold: 71 Books @ \$50.00 each 44 DVDs @ \$40.00 each 31 Planning Kits @ \$100.00 each Class: Product Sales Memo: Texas Sky University Seminar Sales
11	Prepare Invoice to Texas Sky University for on-site Seminar. \$5000.00	Invoice No: 2011-103 Terms: Due on Receipt Class: Consulting/Seminars Memo: Texas Sky University Onsite Seminar

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
14	Enter a Weekly Timesheet for Atasha William's. (Enter early due to pay cycle)	Week of: Nov 14 to Nov 20 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
14	Receive Payment	Memo: Payment received Inv #2011-103

Texas Sky University Brenham, TX 77089	5091 Date November 11, 2011
Pay to the Order of: Horizon Financial Planning	\$ 5,000.00
Five Thousand and no/100 -----	-----Dollars
Memo: Inv #2011-103	
005091 555555555: 9535436	

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
15	Pay employees for payroll period 11/1/2011 through 11/15/2011	Pay Period Ends: 11/15/11 Paycheck Date: 11/16/11 Atasha Williams: 52 hours Shell James: Salary Assign Check No. 1019 & 1020
15	Prepare Invoice for Energy Alternatives and Operations, Inc. for a Consultation. \$5,000.00	Invoice No: 2011-104 Terms: Net 30 Item: 20 Hours of consultation Class: Consulting/Seminars Memo: Energy Alternatives Consulting Hrs.

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
15	Pay EFTPS 941 Payroll Liabilities. \$1,187.10 <i>Amount may vary depending on tax tables</i>	Check No: 1021
16	Issued Purchase Order to Texas Media and Publications to order Books and DVDs. \$4,000.00	PO #: 2011-105 Items: 100 Books @ \$25.00 each 100 DVDs @ \$15.00 each Class: Product Sales Memo: Reorder Books & DVDs

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
17	Receive Payment	Memo: Payment received Inv #2011-104

<p>Energy Alternatives and Operations, Inc. P.O. Box 2158 Houston, TX 77001</p>	<p style="text-align: right;">1015</p> <p style="text-align: right;">Date November 15, 2011</p>
<p>Pay to the Order of: Horizon Financial Planning</p>	<p style="text-align: right;">\$ 5,000.00</p>
<p>Five Thousand and no/100 -----</p>	<p style="text-align: right;">-----Dollars</p>
<p>Memo: Inv #2011-104</p>	
<p style="text-align: right;">001015 777777777: 522 6785</p>	



INVOICE: 5990

11/18/2011

TO:
HORIZON FINANCIAL PLANNING
1735 CONGRESS ROAD
AUSTIN, TX 78701

TEXAS MEDIA & PUBLICATION
3131 UNIVERSITY STREET
HOUSTON, TX 77006

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms
	2011-105				NET 30

Quantity	Description	Unit Price	Total
100	Books	25.00	2500.00
100	DVDs	15.00	<u>1500.00</u>
	AMOUNT DUE		4000.00

Make all checks payable to **TEXAS MEDIA & PUBLICATIONS**
THANK YOU FOR YOUR BUSINESS!



Transaction Detail

Received Books and DVDS with the bill from Texas Media & Publications

Type: Receive Inventory with the Bill

Memo: Books and DVDs

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
18	Deposit Funds held in the Undeposited Funds account. \$19,103.83	

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
21	<p>Sold products at an onsite seminar given at Central Texas University \$4,481.55</p>	<p>Type: Sales Receipt Customer: Seminar Sales Summary Sales No: 2011-104 Payment Method: Check Sold: 44 Books @ \$50.00 each 36 DVDs @ \$40.00 each 5 Planning Kits @ \$100.00 each Class: Product Sales Memo: Central Texas University Seminar Sales</p>
21	<p>Prepare Invoice to Central Texas University for on-site Seminar. \$5000.00</p>	<p>Invoice No: 2011-105 Terms: Net 30 Class: Consulting/Seminars Memo: Central Texas University Onsite Seminar</p>

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
23	Enter a Weekly Timesheet for Atasha William's.	Week of: Nov 21 to Nov 27 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 0 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
23	Receive Payment	Memo: Payment received Inv #2011-105

<p>Central Texas University 111412 SH 249 Tomball, TX 77375</p>	<p style="text-align: right;">4551 Date November 20, 2011</p>
<p>Pay to the Order of: Horizon Financial Planning</p>	<p style="text-align: right;">\$ 5,000.00</p>
<p>Five Thousand and no/100 -----</p>	<p style="text-align: right;">-----Dollars</p>
<p>Memo: Inv #2011-105 004551 888888888: 522 6785</p>	

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
28	Entered Credit from Texas Media & Publications for DVDs returned due to damage in shipment. \$30.00	Items: 2 DVDs @ \$15.00 each Class: Product Sales Memo: Credit for damaged DVDs
28	Issued a Credit Memo/Refund Check to John R. Clark , who returned a book purchased at the seminar at Texas Central University on 11/21/11. \$54.13	Credit No: 2011-106 Item: 1 Book @ \$50.00 plus tax Class: Product Sales Memo: Returned Book Check No: 1022 Memo: Refund

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
29	A physical count showed 95 DVDs (a loss of 3). Adjust DVDs inventory.	Ref No: 2011-1 Expense Account: Inventory Variance Class: Product Sales Memo: Adjust for Actual Quantity on Hand
29	Customer M.L. Kountz purchased a planning kit at the seminar at Texas Central University but the bank returned the check.	Type: Check Check#: Bounce Pay to the order of: M.L. Kountz Memo: Bounced Check #34566 11/21/11 Expense Account: Accounts Receivable Customer Job: M.L. Kountz Amount: \$107.25 Class: Product Sales

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
29	Record the \$10.00 Bank Service Charge	Check #: BounceChg Pay to the order of: M.L. Kountz Customer Job: M.L. Kountz Class: Product Sales Memo: Bounced Check Charge for ML Kountz
30	Deposit funds held in Undeposited Funds account. \$9841.55	

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
30	Enter a Weekly Timesheet for Atasha William's.	Week of: Nov 28 to Dec 4 Payroll Item: Regular Wages Class: Admin/Other Mon: 8 hours Tues: 4 hours Wed: 8 hours Thurs: 4 hours Fri, Sat, Sun: 0 hours Billable?: Not Billable
30	Pay employees for payroll period 11/15/2011 through 11/30/2011	Pay Period Ends: 11/30/11 Paycheck Date: 11/30/11 Atasha Williams: 52 hours Shell James: Salary Assign Check No. 1023 and 1024

Horizon Financial Planning

Nov	Business Transactions	Transaction Detail
30	Pay all Bills in a batch sorted by Vendor. Assign check numbers beginning with 1025	Total Payments: \$6,732.00

Business Checking Account

Statement Date:

November 30, 2011

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Summary:

Horizon Financial Planning

Previous Balance as of 10/31/11:	\$	47,810.00
Total Deposits and Credits: 2	+ \$	28,585.38
Total Checks and Debits: 11	- \$	10,722.38
Total Interest Earned	+ \$	-
Total Service Charge:1	- \$	10.00
Statement Balance as of 11/30/11:	= \$	65,663.00

Deposits and Other Credits:

DEPOSITS

Date	Description	Amount
19-Nov	Customer Deposit	\$ 19,103.83
30-Nov	Customer Deposit	\$ 9,481.55
2 Deposits:		\$ 28,585.38

Checks and Other Withdrawals:

CHECKS PAID:

Check No.	Date Paid	Amount
1015	1-Nov	\$ 492.00
1016	1-Nov	\$ 1,500.00
1017	3-Nov	\$ 627.00
1018	3-Nov	\$ 1,200.00
1022	26-Nov	\$ 54.13
1025	30-Nov	\$ 422.00
1026	30-Nov	\$ 560.00
1027	30-Nov	\$ 5,750.00
8 Checks Paid:		\$ 10,605.13

INTEREST

Date	Description	Amount
Interest:		\$ -

OTHER WITHDRAWALS/PAYMENTS

Date	Description	Amount
29-Nov	Bounce	\$ 107.25
29-Nov	Service Charge	\$ 10.00
2 Other Withdrawals/Payments:		\$ 117.25

SERVICE CHARGES

Date	Description	Amount
30-Nov	Service Charge	\$ 10.00
1 Service Charge:		\$ 10.00

Horizon Financial Planning

Create the following Report for November

1. Standard Balance Sheet
2. Standard Profit and Loss
3. Profit and Loss by Class
4. Statement of Cash Flow
5. Sales by Item Summary
6. Graph-Sales by Month by Customer
7. Inventory Valuation Summary

Horizon Financial Planning

Analysis

1. What is the total revenue for November?
2. What is the Total Income for the consulting/Seminar Class for November?
3. What is the Net Income/Net Loss for November?
4. What percentage of November total sales was the Seminar Item?
5. How many books does Horizon Financial Planning have on hand as of November 30?