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# Photoshop Part 1 Outline

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**Instructor**

Debi Aquino

**Phone**

805.497.2761

**Email**

debi@conejoadulted.org

**Class Dates**

6 sessions

**Additional**

Students who wish to use their own laptop computer may do so, but must have the current software / resources resident on their computer. Keyboard shortcuts for Windows and Apple OS will be covered.

**Prerequisite**

Students should have a good understanding of file structure navigation and operation of the Windows and/or Mac operating system.

**File Organization &**

**Workflow for Digital Images**  
an excellent class for those needing to brush up on these skills for PC.

**Overview**

Photoshop is a professional tool that the home user, graphic designer and photographer can use with great results. Learn to manipulate, crop, resize, and correct color on digital photos and get amazingly high quality results. You'll leave this class understanding selections, layers, and many of Photoshop's specialized tools.

Topics will include:

- Adobe Bridge – Navigating the workspace and working with thumbnails, panels and using Batch Rename
- The Photoshop Interface – Opening files using Bridge, the Application Frame, workspaces and panels and panel menus
- Saving Files – Explanation of file formats and usage, using “save as” and export
- User Interface – Explanation of Tools, Panel docks, Options/control bar, docking tabs, Shortcuts, scrolling and magnifying
- Image Adjustments – Auto adjustments, destructive adjustments, layer adjustments
- Selection Techniques – Shape Marquees, Lasso tools, Quick Selection & Magic Wand
- Layers – Layers panel and menu, transform controls
- Text – Creating text, Paragraph formatting, Text Effects
- Repairing and Retouching Images – Red eye, spot healing, healing brush, patch tool, Dodge/burn/Sponge tools, and removing image areas with the eraser
- Resizing Images – Viewing resolution, resolution reduction and resampling, Image size vs. Canvas size
- Color – Foreground / background colors, color picker, color panel, color modes

**Class Textbook (& Resources):**

Hand-outs with screen captures will be provided for note taking.

**Online Resources—For Use at School or at Home**

[www.blackstargraphics.com/links/studentresources.html](http://www.blackstargraphics.com/links/studentresources.html)

**Bring These Items To Class Daily:**

- Pen & Paper to take notes
- Flash Drive

**Instructional Procedures**

Class will consist of lecture with hands-on examples of features, guided work on examples and sample exercises for students to work on in class

**Attendance Policy**

To receive a certificate of attendance, students must attend 75% of classes.